



HABERSHAM COUNTY

GEORGIA | Est. 1818

HABERSHAM COUNTY

Board of Tax Assessors

130 Jacobs Way, Suite 201, Clarkesville, GA 30523
706-839-0100 Fax: 706-754-8079

Monday, September 13, 2021, 9:00 a.m.

A G E N D A

- I. Call to order by Chairman; invocation by Jim Kiger
- II. Approve Agenda
- III. Old Business
 1. Minutes: August 23, 2021
 2. Miscellaneous:
- IV. New Business:
 - a. Affidavit 2021-04
 - b. Homestead Exemption:
 - i. 2021 Approval Listing --- NONE
 - ii. 2021 Late Info Listing ---
 - iii. 2021 Denial Listing --- NONE
 - iv. Miscellaneous ---
 - c. Conservation Use Valuation Assessment:
 - i. 2021 Releases -- NONE
 - ii. 2021 Recommended Approvals -- NONE
 - iii. 2021 Denials – Eash, Peggy 027-175
 - iv. Miscellaneous –
 - d. Environmentally Sensitive:
 - i. 2021 Recommended Approvals: Pemberton, Jon & Lauren 021-086
 - e. Status Update from Chief Appraiser
 - f. Miscellaneous:



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Monday, September 13, 2021 9:00 A.M.

A regularly scheduled meeting of the Habersham County Board of Assessors was held on Monday, September 13, 2021, at 9:00 a.m. in the office of the Board of Assessors located at 130 Jacob's Way, Clarkesville, in Habersham County, Georgia.

Present: Jim Kiger; Chairman; Barry Trotter, Vice-Chairman; Mariah Holbrooks, Member; Steve Lindley, Member; Denise York, Member; Joan Church, Chief Appraiser; Amy Garmon, Secretary

Absent: NONE

Chairman Kiger called the meeting to order at 9:00 a.m.

Chairman Kiger delivered the invocation.

Approval of Agenda:

Motion made by Barry Trotter to approve the September 13, 2021 agenda; seconded by Mariah Holbrooks; voted unanimously to approve motion.

Old Business:

Board Minutes: August 23, 2021

Motion made by Mariah Holbrooks to forego the reading and approve the minutes of August 23, 2021; seconded by Steve Lindley; voted unanimously to approve motion.

New Business:

Affidavit 2021 04

Motion by Steve Lindley to approve the 2021 04 Affidavit; seconded by Mariah Holbrooks; voted unanimously to approve motion.

Homestead Exemption

The attached listing of applicants for the Late Income was submitted for review and approval by the Board for Tax Year 2021. These applicants submitted income that was a result of late income tax filing. Motion made by Mariah Holbrooks to approve the listing of the Late Income for homestead exemption applications for Tax Year 2021; seconded by Steve Lindley; voted unanimously to approve motion.

Conservation Use:

Eash, Peggy 027-175

Ms. Garmon informed the Board of a Conservation Use Application filed by Ms. Peggy Eash for Tax Year 2021. Ms. Eash submitted a renewal application on August 20th and requested the exemption for Tax Year 2021. Office staff indicated she did not respond to the Expiration letter and when office staff called her, no answer or no voicemail was available. Motion made by Steve Lindley to deny the application for 2021 due to late filing; seconded by Mariah Holbrooks; voted unanimously to approve motion.

Environmentally Sensitive:

Pemberton, Jon & Lauren 021-086

Ms. Garmon informed the board of an Environmentally Sensitive Application filed by Mr. & Mrs. Jon Pemberton for Tax Year 2021. Mr. & Mrs. Pemberton have property that is in the 100-year Flood Plain and they recently had it qualify for Environmentally Sensitive by the Department of Natural Resources. Motion made by Mariah Holbrooks to approve the Environmentally Sensitive Application for Mr. & Mrs. Jon Pemberton for Tax Year 2021; seconded by Denise York; voted unanimously to approve motion.

Status Report from Chief Appraiser

Ms. Church provided the Board with the status report of everything that has been happening since the last meeting. The following is a listing of items that was discussed:

- Emails Request: Ms. Church has had several emails requesting various information and she has responded to them.
- Tuesday Morning: Ms. Church had an eye appointment, and she will need a procedure to correct blurring. This is set for September 30th.
- Ms. Church took Wednesday off.
- Thursday Morning: Attended a webinar with Bi-Tek users about proposed changes to the income approach to value.
- Pictometry: Ms. Church published updates on the computer to update Pictometry.
- Time Sheets: Ms. Church submitted the time sheets to the HR Department as she does every 2 weeks.
- Spoke with Fellis Mize and answered a question regarding ownership.

- On Monday, August 30th, answered various emails & phone calls. Also looked at sales reports.
- On Tuesday, Appraisers joined a webinar with Bi-Tek regarding ITS Mobile. Reviewed sales for next year.
- Time Off: Took Wednesday afternoon and Thursday off. Still have over 360 hours. Plan to take a day or half day each week to get below the 360 hours.
- September 6: Off due to Holiday.
- Tuesday worked 4 hours. Checked status of name changes and as of Tuesday we have processed 734 name changes. Also worked on Kerston's evaluation and we completed it on Wednesday morning.
- Audit Department Representative came by on Thursday collecting information for the appraisals the Department of Revenue does.
- Ms. Church also indicated she has been handling normal phone calls & taxpayers that wish to speak with her.

Adjournment

Motion made by Steve Lindley to adjourn the meeting; seconded by Mariah Holbrooks; voted unanimously to approve motion. The meeting was adjourned by Chairman Kiger at 9:24 a.m.

Respectfully submitted,



Jim Kiger, Chairman

Attest:



Amy Garmon

Secretary to the Board of Assessors/Deputy Chief
Appraiser

Approval List Late Info
September 13, 2021

<u>Name:</u>	<u>Map/Parcel:</u>	<u>Exemption:</u>	<u>Comments</u>
Bennett, Sandra	111-096U	L2	submitted late income
Daley, Martha A	127-038	L2	submitted late income
Hunnicutt, Irma	078-154	L2	submitted late income
Loudermilk, Olen	145-036	L2	submitted late income
Monday, Ronnie	009-044	L2	submitted late income
Seabolt, Johnny	041-081	L2	submitted late income

Approved
M-Mariah
2-Steve